

# **Japan University Accreditation Association**

## **Regulations on Review of Appeals Against Accreditation Results**

Established on January 29, 2016

Revised on May 23, 2016

Revised on September 14, 2016

Revised on September 7, 2018

Revised on September 9, 2022

Revised on January 31, 2024

Revised on May 29, 2025

### Article 1            Purpose

These Regulations set forth necessary matters with respect to the review of Appeals against the results of Certified Evaluations and Accreditations, program accreditations, and Supplementary Reviews for educational and research activities of universities conducted under Article 4, Paragraph 1, Item a of the Japan University Accreditation Association Articles of Incorporation (the “AOI”).

### Article 2            Appeals

1. A university that falls under any of the following items may file an Appeal only if there is an error in fact underlying the decision.
  - (1) A university determined to be non-accredited as a result of an accreditation
  - (2) A university determined to be non-accredited as a result of a Supplementary Review
2. An Appeal shall be filed within two weeks from the date of receipt of the notice of the result.
3. An Appeal shall be submitted in writing.
4. An Appeal shall be accompanied by materials evidencing the alleged error of fact.

### Article 3            Establishment of the Appeal Committee

The Appeal Committee shall be established under Article 33, Paragraph 1 of the AOI to review Appeals.

### Article 4            Duties of the Appeal Committee

The Appeal Committee shall perform the following duties:

- (1) Deliberation of the validity of Appeals;
- (2) Preparation of the results of reviews of Appeals; and
- (3) Deliberation on other matters related to the results of reviews of Appeals.

### Article 5            Composition and Terms of Office of the Appeal Committee

1. The Appeal Committee shall consist of five members.
2. Of the committee members referred to in the preceding paragraph, two shall be elected from among persons affiliated with universities and three shall be elected from among external experts, and all members shall be elected by the Board of Trustees and appointed by the President.
3. The term of office of a committee member shall be two years; provided, however, that a committee member may be reappointed.
4. If the post of a committee member becomes vacant, the Board of Managing Trustees shall elect a replacement member according to the category of the member, and the President shall appoint the new member.
5. The term of office of a committee member appointed to fill a vacancy is the remaining term of office of the predecessor.

#### Article 6 Committee Chair

1. The Appeal Committee shall have one Committee Chair.
2. The Committee Chair shall be appointed by the President from among persons affiliated with universities set out in Paragraph 2 of the preceding article.
3. The Committee Chair is in charge of the duties of the Appeal Committee.
4. If the Committee Chair is unable to perform the duties of the Committee Chair or the position of the Committee Chair becomes vacant, a person nominated by the President shall perform the duties of the Committee Chair.

#### Article 7 Ensuring Independence of the Appeal Committee

To ensure the independence of the Appeal Committee, the Committee Chair and members of the Appeal Committee shall not concurrently hold any of the following positions:

- (1) Councilor, trustee or auditor of JUAA; or
- (2) Member or secretary of a committee involved in accreditation conducted by JUAA, or a member of a subcommittee, panel, or other body established under such committee.

#### Article 8 Operation of Appeal Committee

1. An Appeal Committee meeting shall not be held without the attendance of at least one half of the committee members.
2. The decisions of the Appeal Committee shall be made by a majority of the committee members present. In the case of a tie vote, the Committee Chair shall decide the matter.

#### Article 9 No Proxies for Appeal Committee Members

An Appeal Committee member shall not appoint a proxy to perform their duties.

Article 10 Exclusion of Interested Parties

Any persons affiliated with or otherwise having an interest in the university that has filed an appeal shall not participate in any part of the deliberation or decision-making process related to the review of that university.

Article 11 Review by the Appeal Committee

1. Materials that can be used by the Appeal Committee to confirm the details of facts shall be the accreditation materials already submitted by the university concerned and those prescribed in Article 2, Paragraph 4.
2. The Appeal Committee may, if deemed necessary, solicit opinions from the university concerned or experts on the relevant matters, or conduct a site visit to the university concerned.

Article 12 Preparation of Appeal Review Results

The Committee Chair shall prepare the appeal review results and submit them to the President.

Article 13 Decision of the Board of Trustees

The Board of Trustees shall make one of the following decisions:

- (1) The appeal shall be rejected because it does not satisfy Paragraphs 2, 3 and 4 of Article 2 or is otherwise procedurally improper.
- (2) The appeal shall be dismissed as groundless, while respecting the appeal review results.
- (3) The appeal shall be accepted as well-grounded, while respecting the appeal review results.

Article 14 Revision of Accreditation Results

If the Board of Trustees determines, as a result of a decision under the preceding article, that it is necessary to revise the accreditation result or Supplementary Review result, it shall make a decision to that effect.

Article 15 Re-appeal

No re-appeal shall be made.

Article 16 Notice, Report and Public Disclosure of Appeal Review Results

1. The President shall promptly notify the university concerned, after a decision by the Board of Trustees, of the reason for rejection of the appeal, or the appeal review result by the Appeal Committee, and of the accreditation result or Supplementary Review result revised based on the review result.
2. The President shall report the appeal review result and the accreditation result or Supplementary Review result to the Minister of Education, Culture, Sports, Science and Technology; provided,

however, that this shall not apply to accreditations other than Certified Evaluation and Accreditation.

3. The President shall publicly disclose the appeal review result and the accreditation result or Supplementary Review result through the Internet or other appropriate means.

#### Article 17 Revisions and Abolition

Any revisions to and abolition of these Regulations shall be made by the Board of Trustees.

#### Supplementary Provisions (January 29, 2016)

1. These Regulations come into effect on March 1, 2016.
2. The Appeal Committee, Junior College Appeal Committee, Law School Appeal Committee, Professional Graduate Business School Appeal Committee, Professional Graduate Public Policy School Appeal Committee, Professional Graduate School of Public Health Appeal Committee, and Professional Graduate School of Intellectual Property Studies Appeal Committee shall be abolished after the enforcement of these Regulations.

#### Supplementary Provisions (May 23, 2016)

These Regulations come into effect on April 1, 2017.

#### Supplementary Provisions (September 14, 2016)

These Regulations come into effect on April 1, 2018.

#### Supplementary Provisions (September 7, 2018)

These Regulations come into effect on September 7, 2018.

#### Supplementary Provisions (September 9, 2022)

These Regulations come into effect on September 9, 2022.

#### Supplementary Provisions (January 31, 2024)

These Regulations come into effect on January 31, 2024.

#### Supplementary Provisions (May 29, 2025)

These Regulations come into effect on May 29, 2025.